

**THE CONSTITUTION
AND BY-LAWS OF
GILBERT AMERICAN
LITTLE LEAGUE**

The following Constitution and By-Laws shall be temporarily adopted by Gilbert American “spin-off” Leagues while the Gilbert American Board of Directors acts as the new League’s governing Directors.

Effective January 1,2010

Constitution

ARTICLE I.

SECTION 1. NAME

This organization shall be known as Gilbert American Little League, Inc. (G.A.L.L.), hereinafter referred to as G.A.L.L.

ARTICLE II.

SECTION 1. OBJECTIVE

- A. The objective of G.A.L.L. is to teach the game of baseball, as one of the many possible aspects of a balanced childhood and adolescence.
- B. The reason for this objective is to implant firmly in the players, the ideals of good sportsmanship, honesty, courage, and respect for authority, so that they may be well adjusted, stronger and happier, and will grow to be healthy, responsible, and trustworthy men and women.
- C. To achieve this objective, G.A.L.L. will provide a supervised program of competitive baseball under the rules and policies of Little League, Inc.

ARTICLE III.

SECTION 1. CHARTER

G.A.L.L. shall annually seek a charter from Little League Baseball, Inc., and shall take all necessary steps to maintain such charter for the Regular Season and the Fall Season.

ARTICLE IV.

SECTION 1. EXECUTIVE OFFICERS

The Executive Officers of G.A.L.L. are the President, League Vice President, , Secretary, Treasurer, Player Agent, and Equipment Director. The Executive Board shall have the Executive authority of G.A.L.L.

ARTICLE V.

SECTION 1. BOARD OF DIRECTORS.

The Board of Directors shall consist of the Executive Officers, a minimum of ten (10) elected representatives as provided for in the By-Laws.

SECTION 2. REMOVAL AND REPLACEMENT

When a 2/3 majority of a quorum agree that an Officer, Board Member, or Committee Member is incapacitated or has been grossly negligent in the support of the ideals of the duties defined in the By-Laws, the Executive Board will declare the office or position vacant. Members choosing to abstain from voting will cause a quorum reduction by an equal number. There is no provision for rounding voting percentages. The Executive Board shall then select a replacement by a vote. A candidate for the open office or position must receive a majority approval of the Executive Board Members present at the meeting.

SECTION 3. ABSENCES FROM BOARD MEETINGS

Any Board Member missing two consecutive regular meetings without a valid reason may be removed by a 2/3 majority vote of a quorum. If a Board Member is unable to attend a meeting, it is mandatory to contact the Executive Board Members prior to the scheduled meeting. After 2 consecutive, unexcused absences, the Secretary, after 2/3 majority vote, shall send a certified notice, by U.S. Mail, stating that the Board Member's position will be voted on to be vacated at the next scheduled meeting.

ARTICLE VI.

SECTION 1. AFFILIATION

G.A.L.L. shall affiliate with Little League Baseball, Inc. under its rules and regulations.

ARTICLE VII.

SECTION 1. AMENDMENTS

The Constitution and By-Laws of the league may be amended or repealed in whole or in part by a majority vote of the filled positions of the Executive Board.

SECTION 2.

A draft of all proposed amendments shall be submitted to Little League Baseball, Inc. and the District Administrator for approval.

ARTICLE VIII.

SECTION 1.

Any league participant has the option to read the Constitution and By-Laws. All Executive Officers and Board members must certify in writing or voice affirmation during a regularly scheduled meeting

of the Board of Directors that they have read and understood the Constitution and By-Laws of G.A.L.L. The Secretary will record certification or affirmation by each Board Member.

ARTICLE IX.

SECTION 1. FAILURE CLAUSE

In the event that G.A.L.L. becomes insolvent or otherwise disbanded, all equipment and property shall be turned over to another league benefiting the youth of Gilbert at the discretion of the District Office.

ARTICLE X.

SECTION 1. BANK INFORMATION

G.A.L.L.'s banking institution shall be Chase Bank, 892 North Higley Road, Gilbert, Arizona 85234. All league money and financial transactions shall be handled through this establishment or its branches.

SECTION 2. LEAGUE MAILING ADDRESS

G.A.L.L.'s mailing address shall be P.O. Box 212, Higley, AZ 85236-0212.

ARTICLE XI.

SECTION 1. ENABLING CLAUSE

This Constitution and By-Laws shall be operative when ratified by a majority vote of the filled positions of the Executive Board, subject to approval of Little League's District Administrator and subject to acceptance by Little League Baseball, Inc.

By-Laws

ARTICLE I.

SECTION 1. MEETINGS

- A. The Board of Directors of the league shall reasonably attempt to meet a minimum of once each month for the purpose of receiving reports of funds and progress and the transaction of other business.

B. The Board shall receive at the annual meeting a report from the President showing the property owned by the league, the amount of monies applied, appropriated or expended during the year and purposes, property or persons to or for which applications, appropriations or expenditures were made. The financial statement shall be filed and entered in the minutes of the meeting.

C. The President may issue a call for a special meeting of the Board with notice of at least 24 hours.

SECTION 2. PRESIDING

The President shall schedule and preside at all meetings. In the event of incapacitation, this duty will be assumed by another officer, in the following order: League Vice President, Player Agent, Secretary.

SECTION 3. ORDER OF BUSINESS

The suggested order of business for the meetings of G.A.L.L. shall be:

1. Call to order
2. Approval of minutes of previous meeting
3. Financial statement
4. Communications
5. Reports from officers and committees
6. Old or unfinished business
7. New business
8. Adjournment

ARTICLE II.

SECTION 1. A QUORUM

For conduction of the official business of G.A.L.L., a quorum shall be a majority of the filled positions of the Executive Board.

ARTICLE III.

RESPONSIBILITIES OF OFFICERS

Each Board of Directors Officer will keep and maintain a dated log of events of major duties under their charge. Day-to-day activity need not be included but rather a time-line for completing major events and requirements before, during and after the playing season. This is for the purpose of facilitating an easier turn-over to a newly elected officer when the current member vacates their office.

SECTION 1. PRESIDENT

The President is responsible for guiding the direction of G.A.L.L., consistent with the goals and objectives of Little League, Inc. The President presides at all G.A.L.L. meetings including but not limited to, Executive Board and Board of Directors' Meetings. The President receives all mail, supplies and other communications from Little League Headquarters. The President must see that G.A.L.L. personnel are

properly briefed on all phases of rules, regulations and policies of Little League Baseball, Inc. The President is the contact between the organization and Little League Headquarters. The President, with approval of the Executive Board, shall have the authority to temporarily suspend any member, manager, coach, player, or umpire that the President feels has conducted themselves in a manner inconsistent with the policies and principles of G.A.L.L.. Further, the President shall be empowered to delegate the authority or right of temporary suspension to any Executive Officer or Director. Said delegation is revocable at any time by the President. The suspended person will have the opportunity of appeal. Appeals must be in writing, delivered via United States Postal Service mail to the official G.A.L.L. address. A notice of request for hearing before the Board of Directors will be held within one week of the suspension. The President has the authority to approve checks not to exceed \$250 per check (\$750 per month) without the Board of Directors prior approval for G.A.L.L. purposes, provided the expenditure has already been approved in the budget by the Board.

SECTION 2. VICE PRESIDENT

The Vice President shall perform the functions usually attributed to that office. The Vice President is responsible for ensuring that the objectives of Little League, Inc. and G.A.L.L. are pursued and supported. The Vice President shall work with Board representatives and standing committees as the President may direct. The Vice President will aid the President and conduct all G.A.L.L. business if the President is unable or unavailable. The Vice President will oversee the activities of their respective areas, and the Division Directors within those areas. The Vice President is responsible for ensuring that Little League and local rules and policies are followed in their respective areas.

SECTION 3. SECRETARY

The Secretary maintains a register of Executive Officers and Board Members, records the minutes of the meetings and maintains a record of G.A.L.L. activities. The Secretary is responsible for communicating to all Board members notice of regular meetings as well as scheduling such meeting place with the meeting facility as required.

- A. This position is to encourage knowledge and understanding of G.A.L.L. organizational goals, benefits and operation, and to effectively communicate this information.
- B. The Secretary may organize a committee to prepare, publish, and distribute a newsletter regularly during the season and as needed during the rest of the year.

SECTION 4. TREASURER

The Treasurer co-signs all checks with the President. The Treasurer dispenses League funds as approved by the President and Executive Board. The Treasurer reports the status of League funds, keeps League books and financial records for all League finances, and provides a written report of the same on a monthly basis. Expenditures must be approved by the Executive Board and will not be paid without an invoice or receipt submitted to the Treasurer. All bank statements, bills, etc. must be sent to the Treasurer. Anyone elected Treasurer will be bonded by G.A.L.L. to an amount of \$200,000. Annual duties also include filing of incorporation papers and tax papers, and arranging for an audit by an independent C.P.A.

SECTION 5. PLAYER AGENT AND ASSISTANTS

The Player Agent conducts player selections, assists the President in checking birth records and eligibility of players, serves as a member of the Executive Board and generally supervises and coordinates the transfer of players to or from all leagues according to the rules and regulations of Little League Baseball, Inc. The Player Agent is responsible for all players in their respective divisions.

SECTION 6. DIVISION REPRESENTATIVES

Division representatives shall be elected to the Board of Directors and will be responsible for representing the views of the constituents of their respective areas. The representatives will administer the following positions:

1. Director of Senior League Baseball Division
2. Director of Junior League Baseball Division
3. Director of Major League Baseball Division
4. Director of Minor League Player-Pitch Baseball Division
5. Director of Minor League Machine/Player Pitch Rookie Baseball Division
6. Director of Minor League Machine Pitch Farm Baseball Division
7. Director of T-Ball League Division

Each Director will be responsible to the Vice President and to the President for all the matters pertaining to their division. They will work with other officers and committee members and carry out duties and assignments delegated by the President. Directors must agree to support the fund-raising project. The Division Directors may appoint assistants with Executive Board approval to help carry out their duties. The assistants will not hold Board positions and must complete all background checks in addition to GALL & Little League required paperwork. Further duties of the Division Directors include assisting the Player Agent in organizing teams with Executive Board approval. The Division Directors are responsible for the appointment of manager candidates for each team in their division. The Division Directors are responsible for the distribution of rules and regulations to all managers in their division. Division Directors' positions may be combined

Baseball Senior, Junior, Major, Minor Player-Pitch and Rookie Division Directors will also assist the Player Agent in conducting the draft into their respective leagues. The Directors from each division will assist in the tryouts of other divisions as scheduled by the Player Agent.

Directors will inform their Managers and Coaches of, and attend, mandatory coaching clinics and meetings, and will assist the President or Vice President in scheduling inter-league play if requested.

SECTION 7. FIELD & SAFETY DIRECTOR

The Field & Safety Director will encourage and supervise safety policies and procedures consistent with Little League Baseball, Inc. The Field & Safety Director will make periodic inspections of playing fields and equipment. The Field & Safety Director will organize a first aid/CPR clinic for all Board Members, managers, coaches, parents, and G.A.L.L. members. The Field & Safety Director will see that each team receives a first aid kit. The Field & Safety Director will review accidents, process Little League insurance claims, maintain records of these claims for at least two years, and distribute insurance payments to claimants/parents. The Field & Safety Director will make a written report to the Board with

recommendations on any accidents requiring doctor's treatment and provide to the Board a monthly report on safety violations with suggested action.

The Field & Safety Director shall:

1. Be responsible for implementation of the A.S.A.P. (A Safety Awareness Program) at the local league level.
2. Be responsible to make all members aware of all safety procedures found in the Little League Safety Code.
3. Annually, with the President, prior to the start of the season, audit the field lighting system(s) to ensure it meets Little League minimum standards. The lighting audit is to be performed by a qualified technician.
4. Inspect all playing areas on a weekly basis for holes, damage, glass and other foreign objects, and see to it that unsafe conditions are corrected.
5. Make certain all fences, screens and dugouts are in safe condition.
6. Periodically inspect the stands or bleachers.
7. Have arrangements in place in advance of all games and practices for emergency medical services.
8. Arrange first aid training and CPR for all managers and coaches.
9. Arrange with the President an annual training meeting for managers and coaches by implementing Little League's "Prevention and Emergency Management Program".
10. Handle all accident claims promptly and maintain records pertaining to all injuries, including any claims for liability.
11. Ensure that bleachers remain under the safety net.
12. Determine the initial expense involved and cost of field maintenance.
13. Develop fields for play in accordance with Little League rules by scheduling and supervising work parties drawn from membership of G.A.L.L..
14. Establish and organize maintenance schedules in each division.
15. Procure field equipment: bases, home plate, pitcher's plates, fences, bleachers, benches, etc. with approval of the equipment manager.

SECTION 8. UMPIRE COORDINATOR

This position will have the responsibility of conducting and scheduling umpire clinics and meetings, and ensuring that each division has adequate umpire coverage whether it be paid or volunteer. The Umpire-In-Chief will attend District level meetings as required. The Umpire-In-Chief will ensure that Little League Baseball, Inc. rules and regulations are adhered to. The Umpire-In-Chief may appoint assistants, with Board approval, to assist with these duties. These assistants will not hold a Board position. A record of pay schedules will be maintained and reported to the Treasurer for payment. In the absence of an Umpire-In-Chief, the President will assume these duties. In the event of there being a contracted umpire organization, the Umpire-In-Chief will coordinate these functions with the head of the contracted umpire organization.

SECTION 9. SCHEDULING DIRECTOR

The Scheduling Director is responsible for scheduling games, practice fields, team concession duties and Officers of the Day. The Scheduling Director shall coordinate G.A.L.L. activities with the Gilbert Parks & Recreation Department and the Gilbert Public School District as necessary.

SECTION 10. SPONSORSHIP DIRECTOR

The Sponsorship Director's main responsibilities will be:

1. Sponsorship: The primary responsibility of this position is to contact and secure sponsors and to ensure sponsor recognition.
2. Public Relations: To assist PR Coordinator in improving public relations at registration and other League functions.

SECTION 11. EQUIPMENT MANAGER

The primary responsibility of this position is to supervise the purchase, control, distribution, storage and care of all playing materials. The Equipment Manager will chair the Equipment Committee and will submit to the Board for their approval, not less than two bids from different organizations before buying any materials.

SECTION 12. CONCESSION DIRECTOR

The Concession Director will order and purchase all supplies and equipment necessary to operate the concession stand. Any purchases of equipment such as ice machine, snow cone machine, microwave oven, or purchases exceeding \$100.00 must be submitted to the Executive Board for approval. The Concession Director will be responsible for scheduling concession workers and turn all proceeds over to the Treasurer. The Treasurer will give the Concession Director a receipt for all monies received. An annual statement must be presented to the Board within one week of the season's end by the Concession Director. As an alternative, the Executive Board may choose to contract for concessions with an outside service provider.

SECTION 13. AUXILIARY/PR COORDINATOR

The Auxiliary/PR will be responsible for soliciting volunteers to complete tasks as needed by G.A.L.L. Such tasks may include, but are not limited to fund-raising (opening day silent auction, etc.), manning the concession stand (as needed), helping at registration and tryouts, distributing a newsletter, assisting the Team Parent Coordinator in coordinating any required Team Parent meetings, managing communication between the League and outside media or organizations (MLB Diamondbacks), etc. Works closely with the I.T. Director to ensure upcoming League events are posted on the Official Website In a timely manner.

SECTION 14. INFORMATION DIRECTOR

The Information Director manages the League's Official Website and ensures that League news and scores are updated on a regular basis. The Information Director also serves as the primary contact person for Little League regarding optimized use of the internet for League administration and for distributing information to League members and Little League Baseball.

SECTION 15. UNIFORM DIRECTOR

The Uniform Director coordinates the selection and purchase of League related clothing items.

SECTION 16. COACHING COORDINATOR -- Optional

The Coaching Coordinator represents Coaches/Managers in the League, coordinates the Coach/Manager training program for the League, and orders and distributes training materials to Players, Coaches, and Managers. The Coaching Coordinator also serves as the contact person for Little League regarding the Coach and Manager education program for the League.

SECTION 17. TEAM-PARENT COORDINATOR

Solicits a parent-representative from each team. The Team-Parent Coordinator is the primary contact between the Board of Directors and each team's Team Parent (formerly known as "Team Mom"). Assists the Uniform Director in the distribution of uniforms, assists the Sponsorship Director in the distribution of team banners, assists the PR/Auxiliary Coordinator in distribution of tickets in officially sponsored events (Diamondbacks' Night), and other duties as deemed appropriate by the Executive Board.

SECTION 18. REGISTRATION/HOTLINE COORDINATOR

The Registration/Hotline Coordinator will have the responsibility of organizing all aspects of the registration process through committee. Additionally, he/she will keep the League's Hotline up-to-date with important, time-critical information (registration dates, tryout dates, Opening / Closing Day, and field closures). Will be the primary contact between the Town Parks and Recreation Department for notification of field closure due to inclement weather and when not available, will find a suitable temporary member replacement.

SECTION 19. BOARD MEMBER(S) AT LARGE

The "Board Member at Large" position may be elected if all other positions are filled. Duties and responsibilities to be designated by the President on an as needed basis.

SECTION 20. PAST PRESIDENT

The Past President may elect to remain on the Board of Directors for a one year term following tenure in office, if approved by the Board by a majority vote. The Past President shall aid the new President in making a smooth transition by sharing knowledge and experience. This is a non-voting position.

SECTION 21. Officer of the Day (OD)

All OD's, will furnish all Board Members with a nightly email update of the previous nights game scores and any other pertinent information such as but not limited to player/parent/umpire incidents, injury reports, field condition etc.

ARTICLE IV.

SECTION 1.

The Board of Directors shall be responsible for the management of G.A.L.L. and the carrying out of policies established by G.A.L.L. The Executive Board shall approve all Presidential appointees and all expenditures.

SECTION 2.

Any Board position vacated between elections will be filled by the G.A.L.L. Executive Board, by a vote of the majority of those present. Said replacement will be for the remainder of the term for that office.

SECTION 3.

Only Executive Board members shall be entitled to vote at meetings. The President is not a regularly voting member unless it is necessary to resolve a tied vote or a two-thirds (2/3) vote is required.

SECTION 4.

If an Executive Board member is unable to attend a meeting at which they wish to cast a vote, a proxy may be selected. The proxy must be a G.A.L.L. board member in good standing, and not another Executive officer. The proxy must be approved by the President prior to the meeting. At the President's discretion, the proxy may attend the Executive Board meeting, or relevant portion thereof, participate in issue-relevant discussion, and vote on behalf of the absent Executive officer.

SECTION 5.

The Board shall not permit the contributions of funds or other property to individual teams, but shall solicit same for the League's common treasury.

SECTION 6.

The Board shall not permit the solicitation of funds in the name of Little League Baseball, Inc. unless all funds are placed in the local league treasury. The Board will not permit the disbursement of local league funds for purposes other than the conduct of Little League activities.

ARTICLE V.

STANDING COMMITTEES

SECTION 1. STRUCTURE

The Executive Board, through the President, will have the authority to appoint standing committees as it deems necessary, and may delegate authority to them as they deem appropriate.

SECTION 2. MEETINGS

Each standing committee will meet regularly according to a calendar approved by the Executive Board and may hold meetings at the call of the chairman.

SECTION 3. REPORTS

Each committee shall choose a secretary, who shall keep a continuing record of activities. Said records shall be forwarded to the President and Secretary of G.A.L.L. at least 48 hours prior to the next scheduled meeting of the Board of Directors. Chairperson(s) will report to the Board and will prepare an annual written report summarizing objectives, action programs, achieved and unachieved goals which the Board shall distribute to the members and which will become a part of the continuing committee record in the G.A.L.L. files.

ARTICLE VI.

AFFILIATES AND AUXILIARY GROUPS & ORGANIZATIONS

SECTION 1.

The Executive Board may approve groups of participants or non participants to work with the League in an affiliate or auxiliary status.

ARTICLE VII.

SPECIAL COMMITTEES

SECTION 1.

Each year the President will appoint committees as necessary and will discharge them upon the completion of their duties. These committees will operate according to approved G.A.L.L. rules.

ARTICLE VIII.

SECTION 1. ELECTIONS

- A. Each term of office will be for two years.
- B. Any participant of G.A.L.L. may nominate a candidate for those Board positions to be vacated. The secretary will confirm the nominee's intent to run for office. Nominees desiring Executive Membership should have previous experience as a Board of Director member in G.A.L.L. Nominees without prior experience will be elected as an "apprentice" member and will gain voting responsibilities following six (6) months continuous service. The Executive Board may waive this requirement on an individual basis at any subsequent meeting following election.

SECTION 2. BALLOTING

During the annual meeting, G.A.L.L. Board members will vote to elect candidates to the Executive Board, by ballot. The ballots will be tabulated at the place of election, immediately upon completion of voting,

by the President and a minimum of 4 Board members, or an independent accredited outside agency chosen by the board.

SECTION 3.

Candidates receiving the most votes to fill the vacant Board positions will be elected to the Board. The committee on elections will report the election results to the Board of Directors. Installation of new officers will be at the next regular meeting of the Board. Old business, debts, and a fiscal year end audit should be concluded prior to the new Board taking office.

ARTICLE IX.

SECTION 1. PLAYER SUPERVISORY PERSONNEL

All managers, assistant coaches, umpires and committees will be selected and appointed by the President and approved by the Executive Board. All Minor Player-Pitch, Major, Junior, Senior and managers are responsible for the selection of their teams. All managers and coaches are responsible for their team's conduct on the field per Little League Regulation I(B), G.A.L.L. Local Rules and the Code of Conduct. It is strongly recommended a manager should have been an assistant coach at least one year in Little League, preferably G.A.L.L., to be eligible for appointment to a manager's position. All managers and coaches are required to attend a G.A.L.L. coaching clinic covering coaching, umpiring, and safety issues prior to the beginning of the season. All managers and coaches are expected to support the annual fund-raiser. Managers, or their duly appointed G.A.L.L. team representative, are also required to attend their division meetings and serve as Assistant Officer of the Day (AOD) when scheduled. Failure to attend OD duties may result in suspension.

ARTICLE X.

SECTION 1. PLAYING RULES AND REGULATIONS

All rules and regulations adopted by the Executive Board will be followed by G.A.L.L. and can be amended by a majority vote of the filled positions of the Executive Board. In case of rules, regulations or procedures not covered by these by-laws, the official Little League rules will be followed. Failure to adhere to rules and by-laws by G.A.L.L. personnel and/or members will be cause for immediate Executive Board review and action per the Code of Conduct.

SECTION 2. PROBATION

The Executive Board may, by a majority vote, place on probation any parent or member that, in the Executive Board's opinion, has acted in a manner inconsistent with the policies and principles of G.A.L.L. If this probation is violated, the Executive Board may, by a majority vote, prohibit said parent or member from attending G.A.L.L. games at Crossroads Park or other official events.

SECTION 3. TRYOUTS

A. Tryouts will be scheduled at least thirty days prior to regular season play, on a date to be determined by the Board of Directors and approved by the President.

- B. Immediately after tryouts, teams will be formed by a method approved by Little League Rules and Regulations.
- C. Equipment will not be distributed prior to tryouts. The equipment will be obtained from the Division Director by each manager.

SECTION 4. PRACTICES

- A. Managers will not hold practice sessions until the date approved by the Executive Board, after tryouts have been completed and teams selected. A legal practice is one organized by the manager or assistant coach, or attended by the same.
- B. To protect both the physiological and psychological health of participants in G.A.L.L., practices are limited. Teams may not practice more than four (4) times per week prior to Opening Day, or more than two (2) times per week during the remainder of the season. Practices may not last more than three (3) hours per session.
- C. Practices on Crossroads Park fields require approval of the Scheduling Director.
- D. Practices may be held on fields other than those at Crossroads Park, but GALL will not be responsible for any fees or damages caused during said practices.

SECTION 5. SEASON PLAY

- A. Before each game, the umpire must check with the OD for the official game time. The OD will be the official clock for each game.
- B. Ten (10) minutes prior to the scheduled start time for each game in the Rookie, Minor Player-Pitch, Major, Junior, and Senior Divisions, managers will submit their starting line-ups and batting order to the opposing manager and the Official Scorekeeper.
- C. Five (5) minutes prior to the scheduled start time for each game in all Divisions, managers, coaches, and players will line up on their respective baseline to recite the Pledge of Allegiance and the Little League Pledge. Not required but recommended.

SECTION 6. ALL-STAR PARTICIPATION

Participation in post-season play as a G.A.L.L. All-Star is a privilege. Poor player attitude may disqualify a player from selection to an All-Star team. Any manager, coach or player who has been placed on probation during the season is ineligible for All-Star participation.

SECTION 7. RELEASE AND REPLACEMENT OF PLAYERS

- A. The release of players from a Major, Junior, or Senior Division team is allowed for any justifiable reason, subject to the restraints listed in the Official Little League Rules and Regulations, and approval by the Executive Board.
- B. A manager needing a replacement player must work through the Player Agent and may not approach the parents, manager of, assistant coach of, or the player he/she wishes to be on his/her team. Not more than one week from the date that a vacancy exists, the Player Agent must fill the vacancy with another player. A Manager must immediately inform the Player Agent of any possibility that a player will leave his team for any reason.

Exception: If the reason for absence is vacation, the player must be gone 3 weeks continuously before he/she must be replaced. This applies only if the absence does not extend to the end of regular season play.